

# HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE



Report subject	<b>Forward Plan</b>
Meeting date	22 July 2019
Status	Public Report
Executive summary	<p>The Chair and Vice Chair of the Health and Adult Social Care Overview and Scrutiny (O&amp;S) Committee have worked with Officers to identify early priority areas of work for the Committee. The possible scrutiny engagement in these topics has been scoped in accordance with the requirements of the Council's Constitution. This detail is outlined in the proposed Forward Plan attached at Appendix A. The Committee is asked to consider the proposals contained in the Forward Plan and approve or amend the contents.</p> <p>A proposal is also made for a working group to be commissioned by the Committee– the detail of this is attached at Appendix B. The background to this proposal is also referenced within the Forward Plan at Appendix A.</p>
Recommendations	<p><b>It is RECOMMENDED that the Overview and Scrutiny Committee amend as appropriate and then approve:</b></p> <ol style="list-style-type: none"> <li>1) The Forward Plan attached at Appendix A to this report.</li> <li>2) The proposal for a working group to be commissioned, attached at Appendix B to this report.</li> </ol>
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

Portfolio Holder(s):	Councillor Lesley Dedman, Portfolio Holder Adults and Health
Corporate Director	Jan Thurgood, Corporate Director Adult Social Care
Contributors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	N/A
Classification	For Decision

## Background

1. All Overview and Scrutiny (O&S) bodies are required by the Constitution to consider work priorities and set these out in a Forward Plan. When approved, this should be published with each agenda.
2. The Constitution requires that the Forward Plan of O&S bodies shall consist of work aligned to the principles of the function. The Bournemouth, Christchurch and Poole O&S function is based upon six principles:
  1. Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
  2. A member led and owned function – seeks to continuously improve through self-reflection and development.
  3. Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
  4. Engages in decision making and policy development at an appropriate time to be able to have influence.
  5. Contributes to and reflects the vision and priorities of the council.
  6. Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.
3. The O&S Committees may take suggestions from a variety of sources to form their forward plans. This may include suggestions from members of the public, Officers of the Council, Portfolio Holders, the Cabinet and Council, members of the Committee, and other Councillors who are not on the Committee. Pending further Committee-wide discussions on scrutiny work priorities, the attached draft Forward Plan provides an outline of suggested initial priorities for the Committee. These priorities have been proposed by the Chair and Vice Chair, following consultation with Officers.
4. The Constitution requires that all suggestions for O&S work will be accompanied by detail outlining the background to the issue suggested, the proposed method of undertaking the work and likely timescale associated, and the anticipated outcome and value to be added by the work proposed. No item of work shall join

the forward plan of any O&S Committee without an assessment of this information.

### **Summary of financial implications**

5. When establishing a Forward Plan, the Constitution requires the Overview and Scrutiny Committee to take into account the resources, including Councillor availability, Officer and financial resources, available to support their proposals.
6. To ensure sufficient resource availability across all O&S bodies, Officer advice is that, in addition to Committee items, one additional item of scrutiny inquiry work may be commissioned by an Overview and Scrutiny Committee at any one time. This may take the form of a working group or task and finish group, for example. Bodies commissioned by the Overview and Scrutiny Committees may have conferred upon them the power to act on behalf of the parent Committee in considering issues within the remit of the parent Committee and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.

### **Summary of legal implications**

7. The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

### **Summary of human resources implications**

8. N/A to this decision

### **Summary of environmental impact**

9. N/A to this decision

### **Summary of public health implications**

10. N/A to this decision

### **Summary of equality implications**

11. Any member of the public may make suggestions for Overview and Scrutiny work. Further detail on this process is included with Part 4 of the Council's Constitution.

### **Summary of risk assessment**

12. N/A to this decision.

### **Background papers**

None

### **Appendices**

Appendix A – Health and Adult Social Care O&S Committee Forward Plan  
Appendix B – Proposed Working Group - Adult Social Care Charging Policy